**PTG Meeting Minutes**

**Monday, 9/18 @ 9:30am | Willard Elementary School**

***Attendance:*** *Yumi Yasutake, Kristen Lester, Kaitlyn Whittier, Meagan MacNutt, Bryn Hilts, Amy Amick, KC Camp, Robin Baughman, Matt Lucey, Colleen Currier, Darcy Heintz-Perkins, Tracy DeTora, Amy Casher, Marisa Rickenbach, Jackie Milne, Jamie Ring, Diana Abata, Courtney Whalen, Erinn Prebil, Liz McKneely, Jeanne Fahey, Laura Bulino, Ashley Silverman, Reem Alzahabi, Dan Apczynski, Tiffany Apczynski, Tracy Dawson, Chris Pietrangelo, Katy Goldman, Jen Tribush, Heidi Cashman*

**Principal and Teacher Update** - Matt Lucey

Willard is back and activities are in full swing. Bike ride to school taking place on 10/4 in conjunction with MassRides and Concord Police. We have the highest walk/ride to school in the district. Please note there have been a few bike security issues (theft/vandalism) so be mindful of bike security.

Dave Corbett (Willard’s PE teacher) will be working with Concord Rec to offer before school sports programs for Grades 3-5. Will be a 6 week program offered by grade (one grade per morning)- more information will be made available in the coming weeks.

Kids are in a great place and getting settled. We have a big weekend ahead with Mighty Moose/Kicks for Cancer event. Children can wear pink to school on Friday- a great weekend of community events for an important purpose. Sunday afternoon we have the Willard Ice Cream Social- siblings are welcome.

Staff Changes- New ELL staff member (funded by state) to support shelter population. Building out language specialists as well. Zeb Serra was promoted to head custodian. Will backfill second shift position. Mr. Sweeney will be helping out as a substitute. Christina Pharo joined us from Acton Schools to work in the front office.

438 students enrolled at school this year.

Mr. Smith not able to join today but the role of the faculty liaison is to report on how things are going. Staff are overwhelmed with generosity from activities at the start of the school year. Staff feel incredibly supported by the PTG.

**Presidents' Update**- Kristen Lester/Kaitlyn Whittier

New family event and Kindergarten popsicle party were successful. Donations are coming in for annual appeal. Back to school night and open house kicked us off to a great start.

**Treasurer's Report-** Colleen Currier

Last year we came in $15000 better than budget so had a little surplus. Had some savings on assemblies, sponsorships for directory was a great revenue source. Silent auction and annual appeal came in over as well.

Have sold over 170 directories to date (budgeted 180). Annual appeal is kicked off.

**PTG Committee/Events/Initiatives**

Annual Appeal- Yumi Suarez

At $5900 so far this year (17% towards goal). Annual appeal goal is $34000 and will have several communication efforts through December to help us reach the goal.

Fundraising/Sponsorship- Yumi Suarez

Completed Sponsorships for the directory ($3000). 14 sponsors. How can we drive traffic towards sponsors? Maybe mention them in Willard weekly or send out updates about them.

Social Committee Events- Darcy Heintz-Perkins and Erinn Prebil

Ice cream social is our first event (September 23). Will start planning parent social for the fall (likely in November). Will assess venues.

Picture Day- Megan MacNutt

October 5th is the date. Online ordering will be offered- students will come home with information. Will set up indoors if weather isn’t conducive to outdoor photos. Volunteers can sign up on the PTG website.

Room Parents – Colleen Currier and Tracy DeTora

In good shape for room parents. All spots are filled- each room has 2. Room parent meeting on 10/2 @ 9:30am to go over expectations.

Book Fair- Jamie Ring and Darcy Heintz-Perkins

Will be held October 17th and 18th. Will be working with Silver Unicorn again this year. Volunteers needed to help staff the event. Will think about communication to ensure parents are aware of the dates and students are able to participate. We will support funding for any students with financial need so that every student is able to purchase a book. Teacher wish lists will be available again this year as well.

Grade Level Assemblies- Amy Casher

PTG funds one author visit and one assembly per grade and then 2-3 all school assemblies. This year looks similar to last year. 1st grade will work with Discovery Museum on a sound based assembly. 2nd grade- Bash the Trash. 3rd grade foregoes author visit for field trip- want to go to Plimoth Patuxet and exploring those options. 4th grade still exploring. 5th grade will bring back Concord Museum.

**Discussion:**

Volunteer Positions are available online at the PTG website

Communications/Google Calendar- Could use support for communications this year.