**PTG Meeting Minutes**

**Monday, 3/13 @ 7:00pm | Willard Elementary School**

***Attendance:*** *Robin Baughman, Amy Casher, Matt Lucey, Colleen Currier, Kristen Lester, Jeanne Fahey, Jamie Ring, Darcy Heintz- Perkins, Samantha Jaddou, Liz McKneely, Kaitlyn Whittier, Bryn Hilts, Yumi Suarez, Susannah Benner,*

**Principal Update** - Matt Lucey

New students will be arriving on Thursday from the emergency family shelter. 20 families currently located there- many of these families are choosing to have their children stay with their school district from where they are coming. 7 students coming to Willard, 2 going to CMS, 2 going to CCHS. While we have the most students enrolled of the elementary schools, we also have the most teachers so lowest class size. Breakdown of students for now is: 5 in K, 1 in 3rd, 1 5th grader. Silver Unicorn donated books to go into backpacks for these students. We don’t know the longevity of these students’ duration here...could be a few days to a few months or longer. Not expecting additional students in the short term. Will assess additional needs of families and coordinate with the shelter team, PTG, and local services.

School budget discussion (led by PTG members) with some questions for Matt. PTG will be sending out a communication to families to update them on the current situation and how to stay informed.

Angel Charles will be taking on the Director of Student Services role as of July1st and a search will ensue to replace her as Thoreau School Principal. High school named 2 co-principals who had been filling in on an interim basis for former principle (Mike Mastrullo).

**Presidents' Update**- Robin Baughman/Kristen Lester

HUGE Thanks to Rhonda Campagna for her organization of the Spelling Bee- it was a fabulous evening. Thanks to the staff who gave their time to join the event as judges/emcees/helpers.

PTG funded backpacks and water bottles for the new students joining this week. Will also be funding some additional costs for the science fair- both expenses were approved by Executive Committee.

Priscilla, new Leader of Sustainability for CPS, trying to coordinate efforts around Earth Month. A small group is gathering to discuss ways we can get involved in efforts and also possibility for a more flushed out master plan at a later date. Anyone interested in getting more involved in Willard Sustainability Efforts, please reach out.

Social Media update for PTG- Robin and Sam will draft an idea of what our social media presence can be and roles/responsibilities of a social media liaison to PTG. Any parent with social media interest/skill who may be interested in helping out with this new effort.

**Treasurer's Report-** Colleen Currier

Revenues for the month- 2 more donations to the annual appeal, 2 more directories sold. Expenses- paypal charges for annual appeal, assemblies, library expenses, coffee for staff, teacher reimbursements. Motion to approve increase in coffee budget by $300 to ensure enough coffee to last the school year. Voted on and approved during meeting.

**PTG Committee/Events/Initiatives**

**Charity & Service Updates**

If anyone has charity and service ideas suitable for elementary students, please let us now. In addition to collections and drives, we are always looking for new volunteer and service opportunities for the younger kids. charity@willardptg.org

**Fundraising**- Susannah Benner

WECO- Fundraiser is continuing through the month of March- still time to sign up for meals.

Spring raffle baskets sign ups have gone out to classrooms, room parents are starting to sign up for a theme and will be communicating with classrooms about helping to contribute items.

Day of spring fling, will need help managing the event and looking for volunteers for other small tasks leading up to the event.

**Staff Appreciation**

End of March will host the soup and salad bar luncheon for teachers (Sign up genius will be shared for families to contribute).

**International Festival -** Jeanne Fahey

Happening on Sunday March 26th from 3-5pm. Email blast was sent out and staff have been included in efforts as well. 12 cultures being represented with 8 tables, 9 food dishes, 5 performances planned. Will have high school students volunteering at the event to meet their community hours. Will be having a quiet spot during the event.

**Family Math Night**

March 31st from 6-8pm. All grades are welcome with their families. Quiet space will be made available for this event. Coordinating with other schools around a central theme for the event.

**Assemblies/Grade level enrichment-** Amy Casher

4th grade had an assembly last week, Cultivating Curiosity. Windows on wildlife animal visit (raptors, birds) for 2nd grade. Ball in the House all school assembly happening 3/14 (2 presentations with buddy classrooms) – session around acapella music.

*Meeting adjourned at 8:35 PM.*